

## **School Council Election Procedures**

This year there will be **ONE** council representative from each class in KS2 and year 2 plus a 'shadow' representative. The elected council representative will attend each meeting, but if they are absent, the 'shadow' representative will take their place. The 'shadow' representative will be the child who obtained the second-highest number of votes. The shadow councillor will also have different responsibilities.

### **Monday 15<sup>th</sup> September**

School council assembly outlining the nomination and election process.

### **Tuesday 16<sup>th</sup> September**

Children should put themselves forward for the election if they would like to represent their class (their constituency). In order to become a candidate, children need to be nominated and seconded by another member of the class. Those children who were school councillors last year are unable to be nominated. *Children cannot nominate themselves.*

### **Wednesday 17<sup>th</sup> September**

Each class will hold a 'mini-election' to reduce the number of possible candidates to **3 children** for their class (constituency). This will be done by completing a 'blind vote' on the nominated candidates. Please only announce who the final 3 candidates are.

### **Thursday 18<sup>th</sup> September**

I will meet with the 3 nominated children from each class to talk through writing their speech/their campaign at lunchtime 12:30pm in my room.

Speeches only need to be short and children should use the election speech writing frame attached to help them. Where possible, I suggest teachers allow children to do this during class time. Parents will be asked to help their children 'polish' their speech at home and help them in their campaign. See 'Letter home for candidates'. Children will be given a copy of these documents when I meet with them.

### **From Monday 22<sup>nd</sup> September – Monday 29<sup>th</sup> September**

The 3 final candidates from each class will visit the following assemblies to read out their speech.

### **Week Beginning Monday 29<sup>th</sup> September**

Candidates will start campaigning and encouraging others to vote for them during their morning playtime. Children are not able to bring in perishable goods (ie cakes and sweets) as part of their campaign.

### **Thursday 2<sup>nd</sup> October – Election Day: Polling Station in the Upstairs Hall**

Each class from Year 2-6 will be called to vote for candidates by the election team (made up of LAST year's school council).

**Year 2** – children will vote for 1 candidate from each Year 2 class.

**Year 3 & 4** – children will vote for 1 candidate from each Year 3 & 4 class.

**Year 5 & 6** – children will vote for 1 candidate from each Year 5 & 6 class.

### **Thursday 2<sup>nd</sup> October**

Votes will be counted.

### **Friday 3<sup>rd</sup> October**

Announcement of winning candidates in a special assembly.